

# ***Sterilization*** in **Australia**

Volume 36 No.3



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# Sterilization

in **Australia**

Official Journal of Sterilizing Research & Advisory Council (NSW) Inc.

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## President's Report

Welcome to the third & final issue of Sterilization in Australia for 2016.

I would like to thank all committee members of SRACA NSW that put together all the workshops this year this was a great effort & well received by our members.

Congratulations to Cynthia Shaw federal secretary, Lynne Noring federal president & the federal committee on the great work that was involved to make the world conference happen in Brisbane this was a great achievement for sterilisation in Australia. There is more info on the world conference in this issue of the journal.

SRACA NSW will be planning workshops for 2017 as there will not be a state conference due to the national conference in NSW 2018. So please spread the word to the sterilising industry & encourage them to become members of SRACA & attend our workshops as they are informative & educational, most important of all we aim to raise the profile of the sterilising technician.

Our National Sterilisation Conference in 2018 will be held in NSW. More information on this conference will be available in 2017 through our website & mail outs.

Wishing you all a Merry Christmas and a prosperous New Year, please drive safely over the holidays. Farewell for 2016.

*Regards*

**George Papadopoulos**

President NSW SRACA



## Tania Wilcox - Committee Member



Tania Wilcox

# Q & A

**Q** Your role within the industry.

**A** I am the manager at Norwest Private Hospital.

**Q** Biggest changes you have seen in the world of Sterilising?

**A** The way we wash instruments, when I first started in Sterilising we washed in a tunnel washer that re used the same water all day! People are more aware of the way things should be done.

**Q** The one special thing that you are passionate about in the industry?

**A** I am passionate about doing things the right way first time around it could be you or your family member at the end of that instrument you are processing.

**Q** What do you see being the biggest challenges in the future?

**A** Having all hospitals complying with the standards in the allocated time as most hospitals do not have the funding to get up to standards.

**Q** Best aspect of your job?

**A** I love all of it.

**Q** Who or what would you want with you if were stranded on a deserted island?

**A** Commando and all my training gear.

**Q** Favorite song of all time?

**A** Who knew by P!nk.

**Q** Hobbies outside of sterilizing?

**A** Running!

## Yvonne Emery - Committee Member



Yvonne Emery

# Q & A

**Q** Your role within the industry.

**A** I am now retired. When I was in the industry I was Supervisor 2IC at RPAH.

**Q** Biggest changes you have seen in the world of Sterilising?

**A** When I started in the industry we reprocessed sucker tubing, needles, oxygen tubing, oils and grease. Consumables like sponges, x-ray swabs. The list could go on. We also scrubbed instruments and bowls in very deep sinks. The changes automatic pass through washes/disinfectors; pass through sterilisers, low temp steriliser and consumables pre-packaged.

**Q** The one special thing that you are passionate about in the industry?

**A** Patient care has changed a lot in the years I was in the industry and I was passionate about that.

**Q** What do you see being the biggest challenges in the future?

**A** Technology.

**Q** Best aspect of your job?

**A** Using my knowledge to be the best I can while performing my duties.

**Q** Who or what would you want with you if were stranded on a deserted island?

**A** My Husband. He is not only my husband, but my best friend. He's also a great inventive cook.

**Q** Favourite song of all time?

**A** Celine Dion, My Heart will go on.

**Q** Hobbies outside of sterilizing?

**A** Reading, walking and travelling.

## HALYARD



# HALYARD

## FORMERLY KIMBERLY-CLARK HEALTH CARE

CSSD Departments around Australia and New Zealand have been enthusiastically participating in the 2016 ANZ SMART-FOLD\* Wrap Race, in the lead up to the WFHSS Congress in October.

This initiative from Halyard Health has seen over 300 CSSD professionals, from 59 hospitals, challenged to wrap a tray in SMART-FOLD\* Sterilization Wrap in the fastest time (to a clinically appropriate level). Video entries have been judged and verified by an independent panel, and the three finalists chosen.

Congratulations to finalists Romy Paulose from Fairfield Hospital (with a time 9.08 seconds), Jennifer Stephenson from Logan Hospital (with a time of 9.62 seconds) and Jason Roberts from Gold Coast University Hospital (with a time of 9.73 seconds), who will be attending the WFHSS Congress to 'wrap off' in the Final, held during the afternoon tea break on the 28th October.

The Wrap Race has been a much enjoyed competition, judging by the team spirit and camaraderie evident in the videos, and brought much fun to CSSD professionals around Australia and New Zealand. For more information on the competition, and to view the video entries, visit [www.halyardhealth.com.au/ANZwraprace](http://www.halyardhealth.com.au/ANZwraprace)

Entries from the three finalists can be found [here](#)

If you missed out on the chance to participate this year, visit Halyard's booth at the Congress to try your hand at wrapping during our Wrap Race Challenges held during each break!

# WFHSS 2016 Report



Dear members,

For the first time ever the World Federation Hospital Sterilisation Sciences 17th world congress was held in Australia from 26-29 October 2016 at the Brisbane Convention and exhibition Centre.

The Federation Sterilising Research and Advisory Council of Australia was the host of this magnificent event. Let me inform you it was an extremely busy 2 years for this committee and the Queensland Local organising Committee in the build up to this event.

I am extremely proud to have been part of such an event and the feedback we have received worldwide has been nothing but honourable. I was very proud to see so many from our country support this event and truly get into the spirit of our inaugural world congress; it is fair to say we were very proud Australians.

We showcased our culture in the opening ceremony with our indigenous family dance troupe, our unique wild life, and our official welcome to our country indigenous opera singer. Our winter Olympian Stephen Bradbury did a wonderful motivation presentation and was able to incorporate sterilisation into his presentation well done.

We then welcomed the 97 Industry exhibitors and wow the stands were indeed world class and the representatives all

very professional and informative and ready to share their expertise. The equipment on the stands indicated our industry is well up to date with technology for reprocessing RMD's. For those delegates that have been in Sterilising for many years can see the many changes that have occurred and the continuous changes, and the way these changes are helping our industry become less manual and more automated.

The program was specially selected by the international scientific committee. The program was action packed, we had presentations in the great hall and breakaway rooms, breakfasts, lunch and dinner presentations were also available. The pocket program came in very handy as did the world congress app that we could download free on our phones or iPads.

The E posters had some great and innovative information. France took out 1st & 2ND place Australia won 3RD Place. Well done to the winners and well done to all those that entered an E poster competition.

We had the opportunity to learn various topics; here are just some of those topics

- Reprocessing issues & solutions
- LTS
- Multi- step reprocessing
- Technology leadership in CSSD
- National safety and quality health service Standard 3
- Steam sterilising energy & water footprint
- Integration & automation in today's CSSD
- Endoscope reprocessing- challenges and solutions
- An educational strategy to improve staff performance
- Reprocessing single use orthopaedic implants a study on the effects of repeated reprocessing
- Improper instrument handling to reprocessing affects residual biological soil load

## WFHSS 2016 Report ... continued

There was many more.

### Key note speakers

- Dr Bill Donnelly gave a very interesting overview on robotic surgery innovation and how robotics began and where we are heading in the future, watch this space.
- RN Anne Carey did a very moving presentation regarding her frontline experience with Ebola and the experiences she encountered with the death of infants and a whole family unit. Anne spoke about having to first learn how to put on and remove PPE without contaminating herself. Anne also spoke of the fear and reactions of people when she returned. It was truly an emotion experience for the audience listening to Anne's story.
- We then had an eye opening presentation from HUISJS Jan from the Netherlands his presentation was about sterilising departments of Hospitals in Liberia and preparing for post- Ebola challenges. Companies had very generously donated equipment, however the staff and maintenance had to learn how to use and maintain the equipment and how the power supplies often cut out, they needed to ensure they had a manual back up plan, he did hands on education with the staff and helped utilise the limited space that was available. It was a very clear demonstration how education and experience can help with infectious outbreaks.

I was fortunate enough to attend the WFHSS board meeting and was very happy to hear that a global subcommittee has been formed to utilise funds from this world congress and future world congress's to help countries just like Liberia with education and equipment and ongoing support. There are many countries that do not have the resources required to ensure good sterilisation practices This global subcommittee will be a huge help to lift sterilisation practices for patient safety.

In addition at that board meeting the WFHSS unveiled its new emblem and explained the significance, the arrow circle indicates the autoclave the snake indicates the medical profession the colours are neutral not on any country flag symbolising unity.

WFHSS also announced that they would like to have a global CSSD open day, the date 10th April and would like to see all CSSD'S in the world open their departments and showcase what our industry is all about. They would love all countries to take photos of this event and submit them on the WFHSS website and would love to see this event to be a major event globally on all sterilisation departments' calendars.

We then had the official closing ceremony and had the opportunity to hear and see that the next world Congress would be held in Bonn Germany in 2017. The Federation for Sterilising Research & Advisory Councils of Australia then presented Germany with the WFHSS official flag.

FSRACA had 2x \$1,500 education scholarships for the National Conference in Sydney 2018 and a \$3, 500 scholarships for a delegate to attend the 18th World Congress in Bonn Germany in 2017 it was won by Lisa West from the Gold Coast Congratulations Lisa .

In closing it was a wonderful experience for all delegates and I'm certain delegates found it rewarding to network and meet sterilisation people from around the globe.

Thank you kindly to all the SRACA committee's and members that gave up their time to volunteer to help with this event( they were the people in the red shirts & akubra hats ), it was great to have friendly faces meeting & greeting helping with directions and answering any inquiries great work well done to all.

Kind Regards

*Lynne Noring.*

SRACA NSW Vice President & FSRACA President.





## Hornsby RSL

**Wow, what a day - full of useful information about the AS/NZS4187:2014, Product Families and validation of steam sterilisers and washer disinfectors.**

The morning began with registration and it was wonderful to see some new members as well as valued delegates wanting to learn more about validation of steam sterilisers & washer disinfectors & the development of product families – more importantly, validating the variety of product families we are responsible for processing.

Andy Gay General Manager & consultant for 'Process validation & Design', previously known as Steriliser Validation Australia. Andy has an Engineering background and his experience in health began in 1987 when he worked in the Public & Private sector over 18 years. He began his consultancy work for the sterilising industry in 2005. He has contributed to the development of AS/NZS4187:2014; represented Hospital Engineers on the HE028 (Australian Standard) and ISO/TC198:1,3,6 & 13 – 3 being for steam sterilisers, 13 being for washer disinfectors.



### WHAT'S NEW IN AS/NZS4187:2014?

- **The language and layout...** the terminology and layout of the standard is different to previous. Finally 'Quality Management' is at the beginning of the standard – where it belongs. This is a critical component of the standard and forms a framework for compliance requirements. The standard talks about Product Families, Reprocessing Agent Characterization, Process and Equipment Characterization. Andy provided a brief explanation of these terms.



- **Adoption of ISO standards...** the AS/NZS4187:2014 provides guidance to Reprocessing of Reusable Medical Devices in Health Service Organisations for the Australian and New Zealand sterilizing industry. It mirrors up to 22 ISO standards and some EN standards. The AS/NZS4187:2014 must be read in conjunction with the relevant ISO standards.

### VALIDATION OF PROCESSES:

The message of the day emphasized the need for every part of medical device reprocessing must be tested and validated.

To enable this to happen effectively, medical devices need to be categorized into product families. ISO/TS17665-3 extensively explains how to develop product families. Testing should be done to validate each product family.

- **Automated cleaning processing...** there is an emphasis on validation of automated washer/disinfectors, taking into consideration the design of instrumentation and evidence of the AO value of thermal disinfection. Efficacy of the cleaning

process in addition to thermo-metric testing to ensure thermal disinfection of equipment and instrumentation for staff and patient safety.

- **Sterilization...** validation of our steam sterilisers is not new, each year we know that validation must happen. Traditionally, validation has consisted of differing load types ie. heavy and mixed loads are normal testing criteria. Consideration of instrument design and material composition must now be identified and tested, as evidence has shown that some materials such as plastics and silicones require additional holding times to achieve sterilization – in particular for cannulated instruments.

It was interesting to learn that low temperature sterilisation does not yet have a standard of its own, hence the preference for



## Hornsby RSL ... continued

steam sterilization where possible.

**Evidence of validation should also include but not be limited to packaging procedures, including sterile barrier systems, delivery systems and storage areas.**

Andys' discussion left delegates inspired and thirsty for more information about requirements for the AS/NZS4187:2014, validation and the development of Product Families.

Delegates were asked for topics of interest they would like to see workshopped in the future. No issue is too small to consider.

SRACA NSW will be hosting a workshop in Ballina on April 1st, 2017.



Delegates were informed that the Clinical Excellence Commission is working on a new compliance audit tool for the AS/NZS4187:2014. They have also issued an Advisory Notice for compliance to the AS/NZS4187 – this should have been received by each Health Service Organisation-the link has been provided for your information.

<https://www.safetyandquality.gov.au/publications/advisory-a1603-reprocessing-of-reusable-medical-devices-in-health-service-organisations/>

*A big thankyou to Hornsby RSL for their outstanding service and traditional Christmas lunch on the day – it really was delicious and enjoyed by all.*

*An extra big thankyou to Andy Gay for making time in his busy schedule to share his expertise in AS/NZS4187:2014 and introduction to Product Families – the information provided is valued and greatly appreciated.*

**Tracey Worthington**

Education Officer – SRACA NSW



# SRACA NSW MEMBERS SEMINAR

## BALLINA SAVE THE DATE



**DATE :** 1st April 2017  
**TIME :** 8:30am to 2.45pm  
**VENUE:** Ballina RSL  
240 River street  
Ballina NSW 2478  
**RSVP :** 27th March 2017  
Ruth Strickland-Ross  
[Ruth.Strickland-Ross@ncahs.health.nsw.gov.au](mailto:Ruth.Strickland-Ross@ncahs.health.nsw.gov.au)

**8.30am Registration**

**9.00am Education topic to be announced**

**10:30am Morning Tea**

**11:00am Education topic to be announced**

**12:30pm Lunch**

**1:30pm Education topic to be announced**

**Cost :** Free for NSW SRACA Members  
\$80.00 for Non NSW SRACA Members

**New Members will be accepted on the day however will be subject to acceptance at the May 2017 executive committee meeting, as per the NSW SRACA Constitution**

**Watch this space, further information will be announced soon.**

# QLD SRACA WFHSS Report



Dear All,

Back to work this morning after 3 weeks, I feel like coming back from another planet!!!

On my own behalf and on behalf the EC of the WFHSS I would like to say all the pleasure we had to work with you.

The 2016 congress has been a fantastic success

and all the feedbacks are very positive.

Congratulations and thank you all for making it possible.

I hope it has been inspiring for the Australian attendees and will encourage them to join in the future annual congresses and present Australian experiences.

I assume that the official photos will be soon available on the website, meanwhile could you send me some of them to post on the WFHSS facebook page????

Thanks again.

Kind regards

Christine

Bien cordialement

Dr Christine DENIS, Pharmacien Responsable Secteur Stérilisation

Centre Hospitalier Régional Universitaire

Stérinord 1 avenue Oscar Lambret, 59037 LILLE Cedex

Tél +33(0)362725622 Fax+33(0)362725621, e.mail  
christine.denis@chru-lille.fr

Argentina	7
Australia	779
Austria	3
Belgium	1
Brazil	23
Brunei	1
Canada	3
Chile	1
China	93
Colombia	3
Denmark	5
Finland	3
France	13
Germany	31
Greece	1
Hong Kong	21
India	1
Iran	1
Italy	12
Japan	16
Jordan	1
Korea	18
Malaysia	18
Netherlands	15
New Caledonia	2
New Zealand	70
Nigeria	1
Norway	1
Pakistan	3
Papua New Guinea	14
Philippines	7
Republic of Macedonia	5
Saudi Arabia	2
Singapore	21
Slovakia	1
Slovenia	2
South Africa	1
Sri Lanka	1
Sweden	5
Switzerland	11
Taiwan	3
Thailand	16
Turkey	1
United Arab Emirates	2
United Kingdom	19
United States of America	31
Vietnam	4
<b>TOTAL</b>	<b>1293</b>



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## QLD SRACA WFHSS Report ... continued



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## QLD SRACA WFHSS Report ... continued



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## QLD SRACA WFHSS Report ... continued



### FAST FACTS & FIGURES = WFHSS 2016 Brisbane

Registrations to the Congress = 1339

Registrations from different countries = table included

Trade Partner booths = 71

Trade Sponsors = 20 [Platinum X 1, Gold X 6, Silver X 4, & Bronze X 9]

Australian College of Nursing [ACN]  
Endorsed programme = CPD 26 hours

Evaluation feedback received = 25.8 %,  
report coming in the 2017 newsletter

#### FSRACA prizes:

WFHSS 2017 Bonn, Germany = Patricia  
West, Gold Coast Private Sector

FSRACA 2018 National Conference =  
Francisca Pires de Maria, Brazil

FSRACA 2018 National Conference = Julie Johnson, Metro South Oral Health, Brisbane



#### VALUE ADDED:

Three day Congress programme

Congress opening & welcome reception

Key note speakers

E-posters display

Master of Ceremony

Industry Sponsored Symposia's = breakfast & lunch sessions

BCEC Venue and catering

Southbank Beer garden Gala dinner



#### Local Organising Committee:

Elinor V. Radke  
David McNamara  
Jane Butler  
Simon Van der Kruik



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## QLD SRACA WFHSS Report ... continued



### THANK YOU, VOLUNTEERS,



Dear FSRACA and SRACA Committee member VOLUNTEERS

On behalf of the Local Organising Committee we wish to sincerely thank you for volunteering for the WFHSS 2016 International Congress in Brisbane in October, 2016.

Because of your volunteering the Congress has benefited by:

- Welcoming delegates to the Congress with our Australian hospitality
- Complying to the roster schedule,
- The wearing of the red shirt and coolibah hat
- Being available as guides for the entry doors
- Promoting the professional organisation of FSRACA and your State SRACA Organisations
- Being directly involved with the Congress organisation.

There was many positive comments directed to our volunteers as one could see a splattering of the red shirts and coolibah hats among the audience. You have all done us proud to be part of our professional organisation and sterilising services industry.

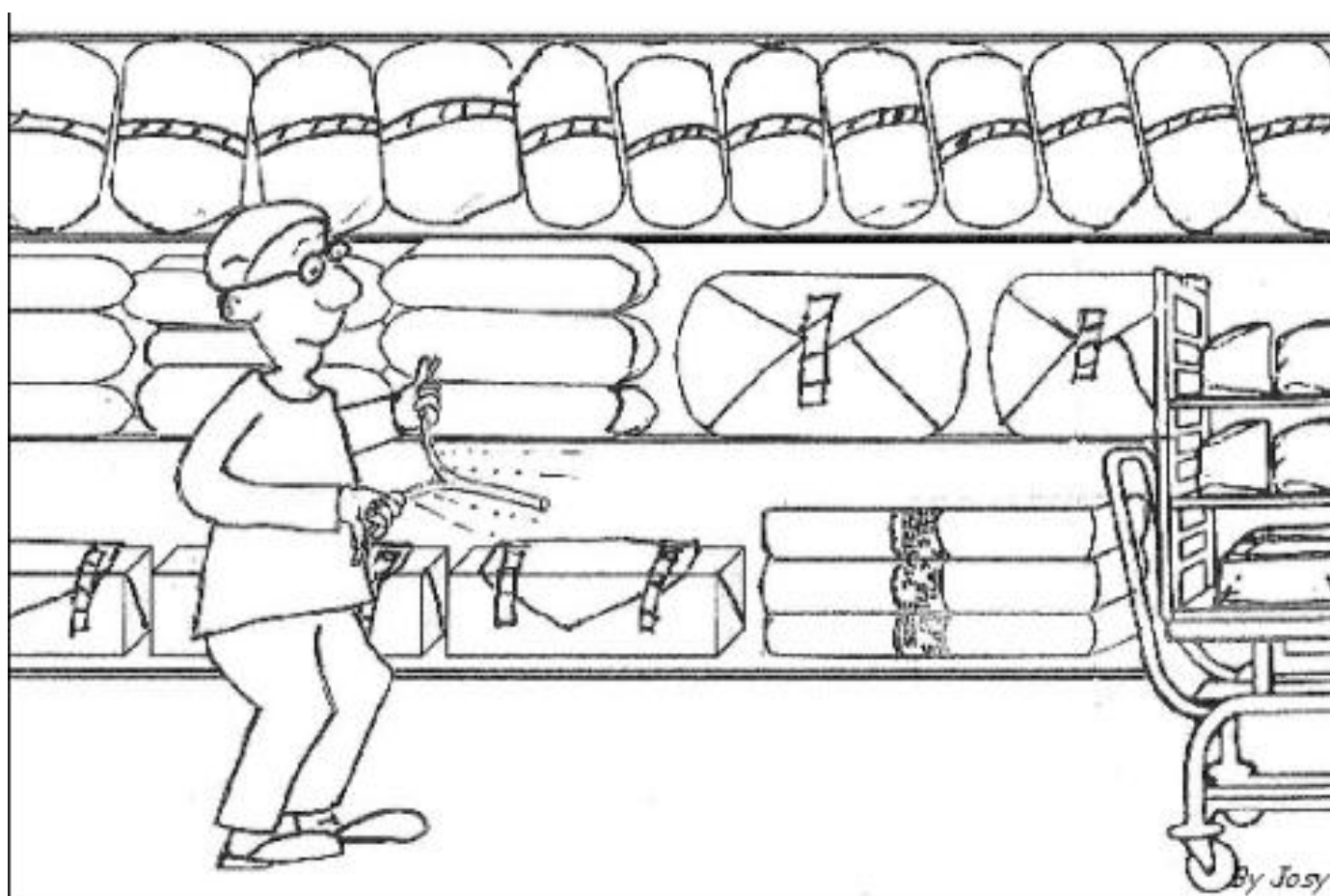
*Wishing you all a very Happy and Blessed Christmas time to you and your family and look forward to the New Year of 2017.*

Kind Regards,

*Elinor V. Radke, David McNamara, Jane Butler and Simon Van der Kruik*



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# Macquarie University

## FACULTY OF MEDICINE AND HEALTH SCIENCES

Macquarie University  
NSW 2109 Australia  
T: +61 (2) 9850 2773  
F: +61 (2) 9850 3600  
medicine.mq.edu.au

ABN 90 952 801 237  
CRICOS Provider No 00002J



**MACQUARIE**  
University

Chief Investigators: **A/Professor Karen Vickery and Dr Honghua Hu**

## Information and Consent Form

Name of Project: **Evaluation of reprocessing of loaner surgical instruments used in orthopaedic surgery**

You are invited to participate in a study investigating protocols associated with reprocessing of heat resistant surgical instruments used in orthopaedic surgery. As orthopaedic instruments are very expensive, many surgeries are conducted using loaner instruments. The purpose of the study is to determine the role Central Sterile Service Departments (CSSD) play in supply and reprocessing of loaner orthopaedic instruments.

The study is being conducted by Associate Professor Karen Vickery and Dr Honghua Hu of the Faculty of Medicine and Health Sciences. Contact either Karen Vickery on Ph 0422256323, email [karen.vickery@mq.edu.au](mailto:karen.vickery@mq.edu.au) or Honghua Hu on 0423427722, email [helen.hu@mq.edu.au](mailto:helen.hu@mq.edu.au).

If you decide to participate, you will be required to fill out an anonymous questionnaire.

Any information or personal details gathered in the course of the study are confidential. No individual will be identified in any publication of the results. All the data will be kept securely in a locked filing cabinet in a locked room at the Faculty of Medicine and Health Sciences, Macquarie University. Only study personnel will have access to the data. A summary of the results of the data can be made available to you on request by contacting either Associate Professor Karen Vickery or Dr Honghua Hu, Faculty of Medicine and Health Sciences, 2 Technology Pl Macquarie University 2109.

Participation in this study is entirely voluntary: you are not obliged to participate and if you decide to participate, you are free to withdraw at any time without having to give a reason and without consequence. You will not be entitled to any financial benefits that might conceivably accrue as a result of this research.

## Macquarie University ... continued

### FACULTY OF MEDICINE AND HEALTH SCIENCES

Macquarie University  
NSW 2109 Australia  
T: +61 (2) 9850 2773  
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medicine.mq.edu.au

ABN 90 952 801 237  
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**MACQUARIE**  
University

Chief Investigators: **A/Professor Karen Vickery and Dr Honghua Hu**

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If you decide to participate, you will be required to fill out an anonymous questionnaire.

# Certificate III - Sterilisation Services



## **Certificate III in Sterilisation Services**

TAFE NSW Course No: HLT37015-01V01  
National Course Code: HLT37015  
Nominal Hours: 455

### Course structure and units

This course includes 14 units. Use the links below to go to your online learning resources for each unit.

BSBFLM312 – Contribute to team effectiveness

BSBINM301 – Organise workplace information

CHCCOM005 – Communicate and work in health or community services

CHCDIV001 – Work with diverse people

BSBADM311 – Maintain business resources

HLTINF001 – Comply with infection prevention and control policies and procedures

HLTSTE001 – Clean and disinfect reusable medical devices

HLTSTE002 – Inspect and pack reusable medical devices

HLTSTE003 – Sterilise loads HLTSTE004 – Manage sterile stock

HLTSTE005 – Care for reusable medical devices

HLTSTE006 – Chemically disinfect reusable medical devices

HLTWHS001 – Participate in workplace health and safety

HLTWHS005 – Conduct manual tasks safely

[wsi.tafensw.edu.au](http://wsi.tafensw.edu.au)

For full details on TAFE NSW  
fees and money matters please  
visit our website:  
[wsi.tafensw.edu.au/fees](http://wsi.tafensw.edu.au/fees)

**oten**  
Open Training &  
Education Network

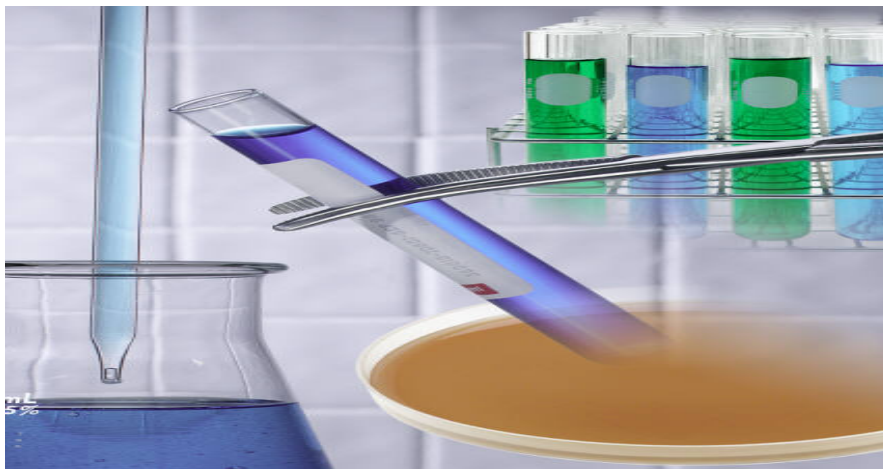
**TAFE** NSW  
Western  
Sydney  
Institute



# Applying for a Research Grant



**Sterilizing Research Advisory  
Council of Australia**



## Expression of interest for The Sterilizing Industry

### Applying for a Research Grant

FEDERATION STERILIZING RESEARCH ADVISORY COUNCIL OF AUSTRALIA

INVITE ALL FINANCIAL MEMBERS OF SRACA to apply for a research grant of up to \$1400.00

This package includes;

- Information
- Guidelines
- Application form

You can request your package from your State Secretary, or download from your State or Federal website.

# Applying for a Research Grant ... continued

## **Purpose**

To provide financial assistance, to promote research and develop skills to ensure the sterilizing industry is contributing to quality patient care.

Value

Maximum \$1,400.00

## **1. Selection criteria**

- Financial assistance will be considered for projects which would be relevant and beneficial to both the applicant and those involved in the field of sterilization.

## **2. Eligibility**

- Highly developed written and oral skills
- State SRACA membership number and proof you are a current active member.
- Be a full member of a state SRACA and have been a member of a state SRACA for a minimum of two years immediately prior to submitting an application
- Be currently employed in the field of sterilization and have been employed in the field of sterilization for a minimum of two years immediately prior to submitting an application
- Has attended SRACA meetings and educational activities during the two years immediately prior to submitting an application.
- Be actively involved in his/her state SRACA. Active involvement is considered to include but is not limited to:-  
Willingness to serve on SRACA committee or sub-committee  
Promotion of SRACA activities
- Applicants shall submit information about any application for funding from an alternative source/s for the same purpose.
- Only one research grant will be awarded annually.

## **3. Application Guidelines**

- Application forms are available from both FSRACA and SRACA State secretaries
- Applicants should submit a completed type written application form
- Comprehensive Curriculum Vitae, which show details of work and education qualifications.
- Full details of the project, including the objectives, the methodology of the research, the outcome and how the research can enhance sterilization and the estimated or actual budget.
- The proposed project must have commenced within 12 months from receipt of the research grant.
- Within four weeks of completing the research project the recipient will need to submit a type written report outlining the project
- The recipient of a FSRACA grant shall:  
Be prepared to speak on the funded project at FSRACA and /or SRACA meetings, conferences or workshops

## Applying for a Research Grant ... continued

- The report may be published in the “Sterilization in Australia” Journal or in an appropriate national professional Journal at the discretion of the editor.
- The recipient will submit progress reports to FSRACA if requested to do so.
- Papers and reports shall not be returned to the grant recipient by FSRACA committee.
- Projects involving human bioethics shall show proof of permission by the people and/or organization/s concerned.
- The grant may fund all or part of the project
- The grant will be available only once to any individual.

### **4. Selection**

- Completed application forms together with all supporting documentation shall be submitted to the Secretary of the state SRACA of which the applicant is a member, by 31 December each year.
- The state SRACA committee will determine whether eligibility requirements (as set out in this document) have been met.
- All applications will be forwarded by SRACA to the FSRACA Secretary together with a State committee recommendation.
- The applications shall be assessed at a meeting of the FSRACA committee.
- The decision of FSRACA committee shall be final and binding on all matters.
- Confidentiality of the selection process shall be upheld by all those involved.
- The names of successful applicants, together with an outline of project and funds granted, will be published in the minutes of FSRACA meeting.

### **5. Publication**

- Grant recipients shall retain copyright of all papers/reports submitted to FSRACA

### **6. Financial Considerations**

- Applicant shall submit a statement of proposed expenditure for the proposed project.
- FSRACA committee reserves the right to cancel the grant and request return of any monies granted should the recipient fail to pursue the purpose for which the grant was awarded.

### **7. Alternative Funding**

- FSRACA financial grants are conditioned upon the applicant informing FSRACA at any time should funding received exceed the total cost of the project.
- FSRACA committee reserves the right to request the return of monies over and above full funding.



# Applying for a Research Grant ... continued

## Application form

(Please circle your title)

Title Ms, Miss, Mrs, Mr., Dr

Surname \_\_\_\_\_

Given Names \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_ Post code \_\_\_\_\_

Email address \_\_\_\_\_

Phone number. \_\_\_\_\_

Current occupation and years of experience \_\_\_\_\_

\_\_\_\_\_

Amount of Funding requested \$ \_\_\_\_\_

I have/have not made application to alternative sources for funding YES/NO

If YES from whom and what support has been requested/granted: \_\_\_\_\_

\_\_\_\_\_

If funding is granted I \_\_\_\_\_ agree to abide by the terms and  
Conditions of FSRACA "Guidelines for Financial Grants"

SIGNATURE: \_\_\_\_\_ DATE \_\_\_\_\_

\_\_\_\_\_

## OFFICE USE ONLY

Received by \_\_\_\_\_ State SRACA Secretary on \_\_\_\_\_

State SRACA comments regarding eligibility (as per financial grant guidelines)

\_\_\_\_\_

\_\_\_\_\_

SIGNED: \_\_\_\_\_ POSITION: \_\_\_\_\_ DATE: \_\_\_\_\_

Received by FSRACA Secretary on \_\_\_\_\_ DATE: \_\_\_\_\_

Presented to FSRACA meeting on \_\_\_\_\_ DATE: \_\_\_\_\_

FSRACA Action: \_\_\_\_\_

\_\_\_\_\_

SIGNED: \_\_\_\_\_ POSTION: \_\_\_\_\_ DATE: \_\_\_\_\_

## Attachments

- Current SRACA Membership
- Curriculum Vitae
- 2 x Professional Referees
- Proposed Project
- Budget Plan

# Applying for a Research Grant ... continued

**Applicant** \_\_\_\_\_

1= Criteria not met

5= Criteria fully met

## **Criteria Rating Comment**

1. Documentary evidence. (Circle correct answer)

- Current membership and active member State group YES/NO
- Two relevant references supplied YES/NO
- Curriculum Vitae supplied YES/NO
- Project details YES/NO
- Budget Plan YES/NO

2. Essential Qualifications supplied YES/NO

3. Communication skills

- Written 1,2,3,4,5
- Oral 1,2,3,4,5

Summary \_\_\_\_\_

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(Circle the correct answer)

Approved/not approved

Amount granted \$ \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

# 2017 NSW SRACCA Calendar of Events



## AGM

- 14th June 2017—Hornsby RSL

## General Meeting

- 7th March 2017  
Northmead Bowling Club
- 6th December 2017  
Hornsby RSL

## Workshops

- 1st April 2017—Ballina
- 14th June 2017—Hornsby
- 16th August 2017—  
Canberra
- 6th December 2017—  
Hornsby

## Executive Committee Meetings

- 7th March 2017
- 2nd May 2017
- 5th July 2017
- 5th September 2017
- 8th November 2017

## WORLD CSSD DAY

- 10th April 2017

January 2017						
W	S	M	T	W	T	F
1	1	2	3	4	5	6
7						
8	2	8	9	10	11	12
14						
15	3	15	16	17	18	19
20						
21	4	22	23	24	25	26
27						
28	5	29	30	31		

February 2017						
W	S	M	T	W	T	F
5				1	2	3
4						
6	5	6	7	8	9	10
11						
12	7	12	13	14	15	16
17						
18	8	19	20	21	22	23
24						
25	9	26	27	28		

March 2017						
W	S	M	T	W	T	F
9				1	2	3
4						
10	5	6	7	8	9	10
11						
12	11	12	13	14	15	16
17						
18	11	12	13	14	15	16
17	12	19	20	21	22	23
24						
25	13	26	27	28	29	30
31						

April 2017						
W	S	M	T	W	T	F
13						1
12						
14	2	3	4	5	6	7
8						
15	9	10	11	12	13	14
15						
16	16	17	18	19	20	21
22						
17	23	24	25	26	27	28
29						
18	30					

May 2017						
W	S	M	T	W	T	F
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19	7	8	9	10	11	12
13						
20	14	15	16	17	18	19
20						
21	21	22	23	24	25	26
27						
22	28	29	30	31		

June 2017						
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22				1	2	3
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17						
25	18	19	20	21	22	23
24						
26	25	26	27	28	29	30

July 2017						
W	S	M	T	W	T	F
26						1
2						
27	2	3	4	5	6	7
8						
28	9	10	11	12	13	14
15						
29	16	17	18	19	20	21
22						
30	23	24	25	26	27	28
29						
31	30	31				

August 2017						
W	S	M	T	W	T	F
31		1	2	3	4	5
5						
32	6	7	8	9	10	11
12						
33	13	14	15	16	17	18
19						
34	20	21	22	23	24	25
26						
35	27	28	29	30	31	

September 2017						
W	S	M	T	W	T	F
35					1	2
3						
36	3	4	5	6	7	8
9						
37	10	11	12	13	14	15
16						
38	17	18	19	20	21	22
23						
39	24	25	26	27	28	29
30						

October 2017						
W	S	M	T	W	T	F
40	1	2	3	4	5	6
7						
41	8	9	10	11	12	13
14						
42	15	16	17	18	19	20
21						
43	22	23	24	25	26	27
28						
44	29	30	31			

November 2017						
W	S	M	T	W	T	F
44				1	2	3
4						
45	5	6	7	8	9	10
11						
46	12	13	14	15	16	17
18						
47	19	20	21	22	23	24
25						
48	26	27	28	29	30	

December 2017						
W	S	M	T	W	T	F
48					1	2
3						
49	3	4	5	6	7	8
9						
50	10	11	12	13	14	15
16						
51	17	18	19	20	21	22
23						
52	24	25	26	27	28	29
30						
1	31					

Please note dates and venues are subject to change due to venue availability



# S.R.A.C.A. (NSW) Inc.

## Membership Application/Renewal

Renewals Due December Annually- **NOW DUE**

Sterilizing Research & Advisory Council of Australia (NSW)

### NEW MEMBERSHIP/RENEWALS

MEMBERSHIP COMMENCES: 1<sup>st</sup> January each year and is valid till  
31<sup>st</sup> December of the same year

TITLE \_\_\_\_\_ SURNAME \_\_\_\_\_ GIVEN NAME \_\_\_\_\_

HOSPITAL/COMPANY \_\_\_\_\_

POSTAL ADDRESS \_\_\_\_\_

POSTCODE \_\_\_\_\_ STATE \_\_\_\_\_ PHONE NO \_\_\_\_\_

EMAIL \_\_\_\_\_

**Please tick Membership Type**

FULL Membership renewal includes Journal	\$50	<input type="checkbox"/>	\$50.00
NEW Membership includes Journal & Joining fee	\$50 + \$5 Joining fee	<input type="checkbox"/>	\$55.00
ASSOCIATE Membership includes Journal	\$50	<input type="checkbox"/>	\$50.00
SUBSCRIPTION to Journal Only (Overseas incl. postage)	\$60	<input type="checkbox"/>	\$60.00

**TOTAL PAYMENT ENCLOSED \$** \_\_\_\_\_

**TOTAL PAYMENT BANK DEPOSIT \$** \_\_\_\_\_

Make cheques payable to:  
S.R.A.C.A. (NSW) Inc.  
Return to  
S.R.A.C.A. (NSW) Inc  
PO Box M71  
Missenden Road  
CAMPERDOWN NSW 2050

Email: [sracansw@gmail.com](mailto:sracansw@gmail.com)

**RENEWAL MEMBERSHIPS ONLY CAN BE  
DONE VIA EFT:**

S.R.A.C.A. (NSW) Inc.  
BSB: 032096

Account: 871850

Reference: Company/Facility Name or  
Member Name

Please send or Email Application Form